

**GUIDANCE DEPARTMENT, ST MARY'S HIGH SCHOOL
CHANGE OF SUBJECT CHOICE**

NAME OF STUDENT: _____ CLASS: ____ DATE: _____ YEAR: _____

CHANGE FROM: _____ TO _____ REASON FOR CHANGE:

STEP 1. Discuss with your parent and present note from your parent.

STEP 2. Go to Guidance Counsellor to check consequences for 3rd Level College.

Student has been made aware of consequences of change for 3rd Level entry.

Guidance Counsellor: _____

STEP 3. Discuss with Current Teacher who will discuss with Receiving Teacher.

CURRENT TEACHER RECOMMENDATION:

Current Teacher: _____

STEP 4. Discuss with Receiving Teacher (if applicable)

RECEIVING TEACHER RECOMMENDATION:

Receiving Teacher: _____

STEP 5. Ensure the form is fully signed and everyone is in agreement.

Parent(s)/Guardian(s) : _____

Date: _____

Principal : _____

Date: _____

Secretary : _____

Date: _____